

Minutes
May 16, 2018

MINUTES OF BUDGET COMMITTEE

CHEMEKETA COMMUNITY COLLEGE
4000 Lancaster Drive NE
Salem, Oregon

April 18, 2018

A. PLEDGE OF ALLEGIANCE

Ray Beaty, Budget Committee Chair, led the group in the Pledge of Allegiance.

B. CALL TO ORDER AND ROLL CALL

Ray Beaty, Chair, called the meeting to order at 4:32 pm. The meeting was held at the Salem Campus in the Board Room, Building 2, Room 170. Roll call was taken.

Members in Attendance: Ray Beaty, Chair; Ed Dodson; Betsy Earls (by phone at 4:35 pm); Jackie Franke; Gustavo Gutierrez-Gomez (arrived at 4:40 pm); Ken Hector; Ruth Hewett; Neva Hutchinson, Vice Chair; Barbara Nelson; Don Patten; Ron Pittman; Mike Stewart; Joe Van Meter; and Diane Watson.

College Administrators in Attendance: Julie Huckestein, President/Chief Executive Officer; Jim Eustrom, Vice President/Campus President, Yamhill Valley Campus; Miriam Scharer, Associate Vice President, College Support Services/Financial Management; Rich McDonald, Director, Budget and Finance.

C. APPROVAL OF MINUTES OF APRIL 11, 2018

Jackie Franke moved and Neva Hutchinson seconded a motion to approve the minutes of April 11, 2018.

The motion CARRIED.

D. QUESTIONS FROM PRIOR MEETINGS

There was a question about Chemeketa Scholars and the trend line, which Ryan West will address in his presentation. Also, it was suggested that the Chemeketa Forecasted General Fund Revenues and Expenses slide include a note that it is just a projection with the assumption that current factors stay the same. The revised slide was shared.

E. COLLEGE PROGRAM UPDATE

Jim Eustrom noted one of the college's core themes is Access—A broad range of educational opportunities and workforce training is provided to students in pursuit of their goals. Ryan West, financial aid director, and Meredith Schreiber, bookstore director, shared information on affordability for students which has a direct impact on access.

Ryan shared updates on the Oregon Promise, Oregon Opportunity Grant, Pell Grant, and Chemeketa Scholars. Referring to Slide 6, there were 1,076 students who were in the first year of the Oregon Promise in 2017 and many continued into the second year. A slightly smaller number of first-year Oregon Promise students, 976, enrolled in 2018; however, combined with the continuing second-year students, there was a total of 1,560. The drop may have been attributed to some graduated after one year due to the number of credits they had earned through College Credit Now, some may have moved on to a university, and some did not meet the requirements to continue into the second year. Also, there was misunderstanding that

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students could apply for both Oregon Promise and Chemeketa Scholars. The state and HECC were unsure if there would be sufficient funding so they changed the requirements to students who had financial needs based on expected family contribution. It was set at below \$18,000 initially, then it was raised retroactive to \$20,000. However, next year it will go back to a non-need based program. Diane Watson asked if the grade point requirement is still 2.5 or was it changed to 2.0. Ryan said there was talk to reduce it to 2.0, but it remains at 2.5. Don Patten asked what the requirements are for GED students. Ryan said students must complete and pass the GED certification to qualify for the Oregon Promise.

Ryan shared good news about the Oregon Opportunity Grant and Pell Grant. There will be a 15.5 percent increase next year in the Opportunity Grant. Full-time students received \$2,250 this year and the amount will increase to \$2,600 next year. The maximum Pell Grant will increase by \$175 next year. With both the Pell Grant and the Oregon Opportunity Grant increases, the students with the greatest financial need will have the tuition increase fully covered by the additional financial aid.

Referring to Slide 7, Ryan reviewed the Chemeketa Scholars trend line for the last five years. There was a steady increase the first three years and it dipped in 2016–2017, most likely due to the Oregon Promise. There was a slight increase in applications in 2017 and a slight decrease in 2018. The budget has been right-sized to reflect the trend in enrollment.

Meredith Schreiber, bookstore director shared an update on three systems that support the textbook affordability initiative including the lending library, Chemeketa Press, and digital course materials/day one access. The lending library moved from Student Life to the library where the library's check out and return online system has made it more efficient and easier for students to use this service. 2,463 books have been checked out to students this past summer, fall, and winter terms. Over the past two years the lending library has saved students more than \$400,000. This spring term Salem and YVC piloted a program to allow YVC students to request books from Salem, and the plan is to expand to the Polk and Woodburn Centers soon.

The Chemeketa Press has reached a milestone since it started publishing affordable books in fall 2015. The Press has saved students over \$1 million over the traditional materials used prior to the Press book. There are now over 20 books and many of these are for high enrollment courses. Six of the bookstore's top 15 selling titles are Chemeketa Press books. Prices range from \$10–\$34 which helps reduce the financial barrier and the stress to students.

In fall 2016, Chemeketa was the first college in Oregon to pilot a direct digital access program. The Business/Management faculty wanted to use the adaptive learning components and have all students start with the material on the first day as well as lower the prices for students. The college negotiated a below market price with publishers for materials, and students are charged on their student account for the digital content. This year the college delivered day one digital content for 35 courses, served 13,000 students, and saved students approximately \$750,000. Meredith shared other examples of affordable course material for math, EMT, astronomy, and nursing. House Bill 2871 required all public colleges to indicate at the time of registration if the required textbooks are low cost (\$40 or less) or no cost. This information is flagged in Banner and in the schedule and students are provided a complete list by CRN on the bookstore website.

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To recognize and acknowledge the many faculty and staff who have contributed to the affordable learning initiative, the first annual Affordable Learning awards ceremony will be held on Wednesday, May 2, from 2–4 pm in the Building 2 Student Center.

F. PRESENTATION OF 2018–2019 OTHER FUNDS

Rich McDonald and Miriam Scharer reviewed the Other Funds. Copies of the slides are in the budget committee folder and the corresponding page(s) in the sage-colored, spiral-bound proposed budget book are also listed on each slide, in addition to the budgeted amount, purpose, highlights, and current number of FTE positions by employee group in each fund. Miriam referred to Slide 10, a pie chart of the Summary of All Funds. She noted last week the General Fund was covered, which totaled \$86,340,000. Today Other Funds will be covered which amounts to \$211,557,000 for a total of All Funds of \$297,897,000. The chart shows a percentage breakdown of the Other Funds, as well as the General Fund.

The Other Funds covered were: Capital Development, Plant Emergency, Special Projects, Self-Supporting Services, Debt Service, Chemeketa Cooperative Regional Library, Auxiliary Enterprise, Intra-College Services, Student Government, Student Clubs and Student Newspaper, Athletics, External Organization Billing, and Financial Aid. The following highlights or questions were noted:

Capital Development Fund

- Main funding sources include general obligation bonds, certificates of participation (COPs), long-term tenant leases, and rental income, which was moved from the Intra-College Services fund.
- Two projects include the completion of the athletics complex for a softball and soccer field; and the planning and design phase for the agricultural complex.

Special Projects Funds

- The FTE numbers at the bottom of this slide and other slides are based on current filled positions.
- This fund ensures budget authority for grants such as Carl Perkins, TRiO, College Assistance Migrant Program (CAMP), and High School Equivalency (HEP). The full list of grants is on page 160 in the proposed budget book.
- Also includes \$6 million for the Ag Complex received as a grant from the state.

Self-Supporting Funds

- This fund accounts for activities that supplement the general fund programming and is self-supporting or self-sustaining. Some of the bigger programs include eLearning and Academic Technology, Center for Business & Industry, Corrections Education, High School Programs, and International Programs.
- Miriam reviewed the CSSD position and fund changes within the self-support funds, and Jim Eustrom reviewed the trial status positions and other ISS position and fund changes.
- The Threat Management exempt position was reduced to half-time.

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Debt Service Fund

- There are four years left to pay off the one COP; there are four General Obligation bonds, one that will be paid off this year, with eight years remaining on the others; and the PERS bonds will be paid off in ten years.

Chemeketa Cooperative Regional Library Service (CCRLS)

- CCRLS levies their own tax to fund their operations.
- A separate CCRLS Reserve Fund is funded by a \$50,000 transfer each year from the CCRLS budget. The major work next year is to complete the overhaul of the CCRLS network and add additional equipment to the Radio Frequency ID (RFID), which is an enhanced bar code system for check-out and returns.

Auxiliary Enterprise Fund (Bookstore)

- Meredith Schreiber shared an overview on the Affordable Learning initiative earlier; however, there will be a continued focus on sales revenue.
- One vacant classified position has been eliminated.

Intra-College Services Fund

- This is an internal service fund for copying, printing and telephone.
- It also includes three reserve funds for long-range maintenance; insurance reserve; and building support.
- As Rich indicated earlier, the dedicated maintenance money for lease revenue was moved from Intra-College Services Fund to the Capital Development Fund.

Student Government, Student Clubs and Student Newspaper Fund

- Includes a transfer of \$50,000 to the Capital Development Fund to partially fund the athletics complex.

Athletics Fund

- There are seven athletic teams, three men and four women sports teams—men's and women's basketball, women's volleyball, women's softball, men's baseball, and men's and women's soccer.
- Includes a \$150,000 transfer to the Capital Development Fund to help fund the athletic complex; athletes continue to fund raise \$35,000; and a portion of the universal fee is designated for athletic revenue.

External Organization Billing Fund

- A pass-through account for billing external organizations that lease space and for professional organizations to receive or disburse financial transactions.

Financial Aid Fund

- This is the second largest of all the Other Funds, representing 22.3 percent of the total budget. This is primarily a pass-through for federal, state, private, and college paid tuition scholarships, including Chemeketa Scholars and the Oregon Promise.
- There is a reduction of about \$5 million from last year, mostly in federal funds, in order to right size the budget and be in line with enrollment trends.

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Slide 24 showed a Summary of Other Funds FTE broken down by employee category: 25.75 faculty; 116.46 classified; and 24.83 exempt, for a total of 167.04 FTE salaried positions funded under Other Funds. Slide 25 is a Summary of All Funds FTE broken down by employee category: 239.30 faculty; 366.27 classified; and 110.80 exempt, for a total of 716.37 salaried employees funded by Other Funds and the General Fund for the next budget year.

G. PRESENTATION OF BUDGET RECOMMENDATION—ACTION REQUIRED

Rich McDonald referred to the Motion for Approval in the budget folder that lists the figures for the resolution and noted the total of all funds is \$297,897,000. This is the budget that the college recommends to the budget committee for approval, which will go to the board for adoption. It also lists the property tax rates and amount to be imposed. The following budget recommendation for the 2018–2019 proposed budget was submitted for approval, including the following totals by fund:

General Fund	84,340,000
Capital Development Fund	21,000,000
Plant Emergency Fund	750,000
Special Projects Fund	17,700,000
Self-Supporting Services Fund	30,835,500
Debt Service Fund	41,600,000
Chemeketa Cooperative Regional Library Service Fund	4,062,000
Reserve Funds	330,000
Auxiliary Enterprise Fund	10,600,000
Intra-College Services Fund	16,827,000
Student Government, Clubs, and Newspaper Funds	300,000
Athletics Fund	540,000
External Organization Billing Fund	525,000
Financial Aid Fund	<u>66,487,500</u>
Total All Funds	\$297,897,000

And that the Budget Committee establish and approve the following property tax rates and amount to be imposed:

Chemeketa Community College	\$0.6259/\$1,000
CCRLS	\$0.0818/\$1,000
General Obligation Bonds	\$10,130,000

H. PUBLIC TESTIMONY REGARDING PROPOSED BUDGET

None was heard.

I. DISCUSSION OF RECOMMENDED BUDGET

Budget Committee members acknowledged staff for their work in putting together a clear and well-organized presentation of the budget and answering questions throughout the process.

J. ACTION ON RECOMMENDED BUDGET

Joe Van Meter moved and Jackie Franke seconded a motion that the 2018–2019 proposed budget of \$297,897,000 be approved and the property tax rates for Chemeketa Community

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College at \$0.6259/\$1,000; CCRLS at \$0.0818/\$1,000; and General Obligation Bonds of \$10,130,000 be imposed.

The motion CARRIED unanimously.

Ray Beaty thanked all the college staff for their work and dedication to the students and the community. On behalf of the Board of Education, Ken Hector thanked the budget committee members for their time to assist the college in this important process.

K. ADJOURNMENT

The meeting adjourned at 5:23 pm.

Respectfully submitted,



Board Secretary



Budget Committee Chair



President/Chief Executive Officer

5-16-2018

Date

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CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

April 18, 2018

II. A. EXECUTIVE SESSION

The College Board of Education met at 5:38 pm for Executive Session. The meeting was held at the Salem Campus in the board dining room, Building 2, Room 172.

Members in Attendance: Ed Dodson; Betsy Earls (by phone, arrived at 6:25 pm); Jackie Franke; Ken Hector, Chair; Neva Hutchinson, Vice Chair; Ron Pittman; and Diane Watson.

College Administrators in Attendance: Julie Huckestein, President/Chief Executive Officer; David Hallett, Vice President, Governance and Administration; and Jim Eustrom, Vice President, Instruction and Student Services/Campus President, Yamhill Valley. Guests: Holly Nelson, Executive Dean, Academic Progress and Regional Education Services and Mark Shipman, college attorney.

Executive Session was held in accordance with ORS 192.660(2)(e) real property.

Executive Session ended at 6:39 pm; and open session reconvened at 6:40 pm.

II. B. ADMINISTRATION UPDATES

Updates were shared or discussed with the board on the visits to district board meetings, board calendar preview, May 16 board meeting location change to Brooks, board policies, accreditation debrief, Steve Brown debrief, Marion County community forum on April 23, and board agenda preview.

A recess was taken at 6:50 pm

III. REGULAR SESSION

A. CALL TO ORDER

Ken Hector, Vice Chair, reconvened the meeting at 7:02 pm. The meeting was held at the Salem Campus in the Board Room, Building 2, Room 170.

B. PLEDGE OF ALLEGIANCE

Ken Hector led the group in the Pledge of Allegiance.

C. ROLL CALL

Members in Attendance: Ed Dodson; Betsy Earls; Jackie Franke; Ken Hector, Chair; Neva Hutchinson, Vice Chair; Ron Pittman; and Diane Watson.

College Administrators in Attendance: Julie Huckestein, President/Chief Executive Officer; David Hallett, Vice President, Governance and Administration; and Jim Eustrom, Vice President, Instruction and Student Services/Campus President, Yamhill Valley.

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Board Representatives in Attendance: Isaac Acosta, Associated Students of Chemeketa (ASC); Terry Rohse, Chemeketa Classified Association; Justus Ballard, Chemeketa Faculty Association; and Rory Alvarez (for Allison Stewart Hull), Chemeketa Exempt Association.

D. COMMENTS FROM THE AUDIENCE

None were heard.

E. APPROVAL OF MINUTES

Betsy Earls moved and Diane Watson seconded the approval of minutes from the March 21, 2018.

The motion CARRIED.

F. REPORTS

Reports from Associations

Isaac Acosta said the ASC report stands as written. He added the Chemeketa's Got Talent event will be held this Friday, April 20, at 6 pm in the auditorium and encouraged everyone to attend.

Justus Ballard, faculty association president expanded on his written report. He noted that Chemeketa Online is part of the eLearning and Academic Technology department and has absorbed the Opportunity Center, Tech Hub, and other faculty support systems where faculty and staff can get instructional design, quality online instruction, and universal accessibility and design. The Center for Academic Innovation has been suggested as a new name, and it may incorporate the Chemeketa Press.

Terry Rohse, classified association president, and Rory Alvarez, who reported in place of Allison Stewart Hull, reported their reports stand as written.

Reports from the College Board of Education

Ed Dodson attended the ribbon-cutting ceremony of the Veterans' Resource Center, Identity Series Art Show, Laura Mack's presentation on her sabbatical, the WineDirect Roadshow at Eola, high school math competition and relay, the Steve Brown presentation, and a few Storm women's softball games.

Ron Pittman met with Paul Davis and Danielle Hoffman to hear updates on YVC activities including internship programs.

Jackie Franke attended the Veterans' Resource Center luncheon and the Safe Families Conference. Jackie met with Dick Withnell regarding foster children and foster parents, and she met with Christy Perry about volunteerism.

Diane Watson visited the Woodburn Center and attended the Veterans Resource Center grand opening. Diane just returned from a ten-day trip to England.

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Neva Hutchinson attended the regional high school math relay and the Steve Brown futurist presentation.

Betsy Earls also attended the Steve Brown presentation and two West Salem Rotary meetings.

Ken Hector accompanied Julie for a campus tour with Representatives Rick Lewis and Sherrie Sprenger and Senator Kim Thatcher. Ken attended two meetings of the Silverton Chamber Business Group, a Chemeketa Foundation board meeting, a presentation to the Jefferson school board with Julie, a meeting regarding the diesel technology program, the Steve Brown presentation, and the ribbon cutting of the Veterans' Resource Center. Ken also participated in the Association of Community College Trustees (ACCT) Public Policy and Advocacy conference call.

Reports from the Administration

Jim Eustrom focused on the college value of collaboration and shared two examples. He acknowledged the Curriculum, Instruction and Accreditation team along with the 50+ staff and faculty who were involved with the Year 3 mid-cycle accreditation visit. Jim also thanked Holly Nelson and Jessie Sandrock for organizing a community forum of partners, farmers, and other community members on the Ag Complex.

G. INFORMATION

College Policies #2510, Sustainability; #7030, Providing Services Across the District; and #7110, Communications

Rebecca Hillyer reviewed the minor changes in the three policies, which were reviewed by the President's Advisory Council. There were no questions on the policies. Board action will be requested at the May meeting.

College Policy #5310, Student Financial Aid

Ryan West reviewed the changes and noted the major change was updating the language to be more concise and to reflect current federal financial aid regulations. Board action will be requested at the May meeting.

Budget Committee Member Selection Process for Vacancies in Zones 1 and 5 for 2018–2021

Jim Eustrom reported in place of David Hallett. There will be two vacancies on the Budget Committee for next year in Zone 1, Virginia "Ruth" Hewett; and Zone 5, Ray E. Beaty. If necessary, the vacancies will be advertised by or before June 11, 2018. Applications will be screened by a board subcommittee, and appointments will be made when appropriate. This process will be brought back to the board in May for approval.

Proposed Schedule of College Board of Education for 2018–2019

Dates for next year's board meetings and the summer and winter board work sessions were shared. The schedule for next year will be brought back in May for approval.

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Presidential Evaluation Process

Ken Hector briefly reviewed the timeline for the presidential evaluation process and the worksheet. The process and timeline will be brought back next month for board approval.

Wine Hospitality Operations Certificate

Jessie Sandrock, director of Agricultural Sciences and Wine Studies, used a PowerPoint presentation to present the new Wine Hospitality Operations certificate program. She covered the purpose of the certificate, employment opportunities compared to other winery jobs, and college capacity impact. Both the Wine Studies and the Hospitality, Tourism Management Advisory Committees provided advice and guidance on the certificate program and both supported the new program. Board action on the Wine Hospitality Operations Certificate program will be taken in May.

Diane Watson asked about entry-level salaries. Jessie replied for a hospitality-related position, the entry salary would be around \$52,000. However, for a tasting room for wine sales, it would be less, but if it was for a place doing food pairings or creating an experience, it would be slightly higher. Diane asked if there was information for the Willamette Valley. A survey of the West Coast (Washington, California, and Oregon) is being done; however, results are not yet available. There is a survey being done for just the Willamette Valley, plus Linfield is also conducting a survey, but results are not available.

Lastly, Jessie shared the annual Barrel Tasting event will be held on Thursday, May 17, from 5–7:30 pm, at Eola. Tasting from current wine in progress as well as wine from alumni working at local wineries will be available.

Visual Communications Multimedia Arts Associate of Applied Science Degree

Jim introduced R. Taylor, dean of Business and Technology, Early Childhood Education, and Visual Communications, and Peter Hoelter, program chair of Visual Communications. R. Taylor also recognized Bret Malley, another faculty member in the Visual Communications program who was instrumental in developing the new proposed program. R. Taylor reported the age of multimedia arts is here and, as mentioned by Steve Brown, the Bald Futurist, who spoke yesterday, all of the virtual and enhanced reality requires multimedia artists. The proposed program brings together the disciplines of photography, motion graphics, animation, and film making. When doing research, the field was so new it was not listed as a job category for the state of Oregon. It is now growing so rapidly that Oregon has the second highest occupational concentration for the field in the country with expected growth of 14 percent over the next six years. The average starting salary is \$39,000, and the average wage is \$76,000. The Visual Communications Advisory Committee highly endorses this degree.

Two student-created multimedia clips were shown to best describe what students in the multimedia arts program will learn. Every component including pictures, music, animation, and a variety of visual effects was created by the students.

Ed Dodson asked if there will be impact on the current program such as a decline in enrollment in the other Visual Communication programs. R. Taylor said that this expansion will cause a shift of some full-time faculty to teach courses in this degree, but it will be back-filled with

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adjunct faculty. She does not anticipate a decline in enrollment but hopes this new program will attract more new students since the skill set in multimedia arts is different than graphic arts or web design. Neva Hutchinson asked if any new technology or equipment will be needed. R. Taylor said the college has been fortunate to receive Perkins funds to keep up with new technology. They will also be partnering with the college's TV studio to utilize that space and their equipment. Betsy Earls asked about recruitment efforts. R. Taylor said additional recruitment and marketing is essential for new programs. There is also a multimedia program at CTEC which will hopefully be a feeder to this new program. Board action will be requested next month.

H. STANDARD REPORTS

Personnel Report

Jim Eustrom said the report stands as written.

Budget Status Report

Referring to the Statement of Resources and Expenditures report, Miriam Scharer noted Tuition and Fees includes some of spring term, but adjustments will be made after the add/drop deadline. Diane Watson inquired about the Miscellaneous Revenue line item increase. Miriam noted as mentioned last month, the revenue is from timber tax that was unanticipated, but it comes from the state and based on logging activity.

The Budget Status report includes retroactive adjustments for full-time faculty as a result of the ratification of the faculty contract; however, it does not include encumbrances or retroactive adjustments for part-time faculty, but it should appear next month.

In the Status of Investments report, the Oregon Short-term Fund has increased from 1.85 to 1.92 percent. The Quarterly Update of Other Funds was included in this month's report. This report itemizes other resources and obligations in both revenue-based and budget-based accounts. Miriam provided some connections to the Other Funds budget presentation earlier in Auxiliary Services, Athletics, Chemeketa Cooperative Regional Library (CCRLS), and Student Financial Aid funds.

Purchasing Report

Miriam Scharer pointed out that the purpose and rationale will be provided on items in the purchasing report. One purchasing item—an Invitation to Bid for Public Safety Patrol Services (Unarmed)—will be advertised in April and a recommendation for a contract award will be made in to the board in May.

Miriam drew attention to page 74, Approval of Contract Award for Financial Audit Services, to Kenneth Kuhns & Company, for a five-year contract not to exceed \$211,775. There were two that were non-responsive.

Capital Projects Report

Rory Alvarez noted the report stands as written.

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College Advancement Report January 2018–March 2018

Referring to page 43, the National Science Foundation Advanced Technological Education grant listed under pending has been awarded. Jim also pointed out that the college received the HECC grant for College Access Programs. On the Chemeketa Foundation Quarterly Report, the upcoming STARS receptions will be held on April 27 at the Broadway Commons at 3:30 pm and on May 11 at YVC at 3:30 pm. These two events recognize both the students who receive scholarships as well as the donors who contribute to scholarships.

Recognition Report

Julie Huckestein acknowledged all the employees in the written report. A plaque was presented to Isaac Acosta for the portfolio that was submitted last year for the certification program through the Council of Student Services Administrators (CSSA) and Oregon Student Leadership Advisors Professionals (OSLAP). Adam Holden, Civics Engagement coordinator, was in the audience, and he was also acknowledged for his work with student government.

I. SEPARATE ACTION

Approval of Resolution No. 17-18-20, Cynthia L. Olsen

Ed Dodson read the retirement resolution for Cynthia L. Olsen for 25 years, 3 months of service. Betsy Earls moved, and Ron Pittman seconded the motion.

The motion CARRIED.

Approval of Request for Leave Without Pay

Ken Hector referred to the green sheet in the board folder. Ken read the report recommending leave without pay for Rebecca Bolante, director of Threat Management Resources effective May 1, 2018–April 30, 2019. Ed Dodson moved, and Ron Pittman seconded the motion.

The motion CARRIED.

J. ACTION

Ron Pittman moved and Diane Watson seconded a motion to approve consent calendar items No. 1–7:

1. Approval of College Policies #4030, Graduation Requirements; #4070, Grading; and #5020, Academic Honesty [17-18-138]
2. Approval of College Policies #2255, Smoke-free College; #5140, Student Records/Use of Social Security Numbers; #6310, Travel, Transportation, and Related Expenses; and #7020, Chemeketa Cooperative Regional Library Service [17-18-139]
3. Approval of Amended Adult High School Diploma Plan for Year 2018–2019 [17-18-140]
4. Approval of 2018–2019 Faculty Sabbatical Leave Requests [17-18-141]
5. Approval of Contract Award for Financial Audit Services [17-18-142]
6. Acceptance of Program Donations January, 2018 through March 31, 2018 [17-18-143]
7. Approval of Grants Awarded January, 2018–March 2018 [17-18-144]

The motion CARRIED.

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K. APPENDICES

College mission, vision, values, core themes; campus and district maps.

L. FUTURE AGENDA ITEMS

None were heard.

M. BOARD OPERATIONS

The May 16 board meeting has moved to the Brooks Regional Training Center instead of the board room.

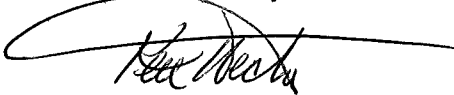
N. ADJOURNMENT

The meeting adjourned at 7:54 pm.

Respectfully submitted,



Board Secretary



Board Chair



President/Chief Executive Officer

Date 5/16/18